

Precision Response Corp.

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RELAY SERVICES DATA REQUEST INSTRUCTIONS

A. GENERAL INFORMATION

In filling out the Relay Services Data Request form, bear in mind these general principles:

- Do not include profit or tax allowances in expenses. (FCC 04-137, ¶179-182)
- Only expenses to meet the non-waived mandatory minimum standards should be included. (FCC 04-137, ¶188-190)
- NECA will perform a comparative analysis of all providers' data as part of determining reasonable costs.
- Costs must be allocated between TRS and non - TRS services and the allocation methodology must be described. (FCC 04-137, ¶182, FN 520)
- If costs are allocated across TRS services (i.e. TRS, IP, STS, VRS), the allocation methodology must be described
- Capital investment data, if applicable, must be submitted by service. NECA will calculate an **11.25%** rate of return on capital investment. The result of this calculation will be included in the development of the 2007-2008 TRS, IP, STS, and VRS compensation rates. (FCC 04-137, ¶177-182)
- If depreciated expenses are reported, the year **end** net book value of the capital investment from which depreciation was computed must be reported in Section F.
- NECA will apply a factor of **1.4%** as an allowance for working capital to the total average cost per minute for each service to arrive at the reimbursement rate for each service. The 1.4% represents one-twelfth (or one month) of the 11.25% rate of return, plus a tax allowance. (DA 04-1999, ¶16, FN 53)

This request has been designed to identify total traditional Telecommunications Relay Service (TRS), Internet Protocol (IP) Relay Service, Speech-to-Speech (STS) Service, Video Relay Service (VRS), and Captioned Telephone VCO (CTV) expense and demand data requirements. Providing this information will assure consistency in the development of an average rate per interstate minute for traditional TRS (including CTV), and all IP Relay minutes; a separate average rate per interstate minute for STS; and an average per minute rate for VRS to be effective July 2007 through June 2008. Expense data submitted on this data request should be:

- total annual expenses of providing traditional TRS, IP Relay, STS, VRS and CTV in English and Spanish, including local, intrastate, interstate and international expenses
- reported in only one category; the section total of expense categories should reflect the total expenses of providing each service (i.e. TRS, IP, STS, VRS and CTV).
- actual **2005** expenses, annualized expenses for **2006**, and projected expenses for **2007** and **2008**
- Provide a listing of all subcontractors, marketing entities, websites, and any other entities through which TRS services are provided.

If your company provides Traditional TRS, IP, STS, VRS and CTV, please complete the appropriate expense page for each of the services performed. Each expense form is identified by service on the first line of the form.

All reasonable expenses of providing eligible relay services, whether as part of a state-contracted service or a stand-alone service, are reportable for inclusion in the development of the reimbursement rate. Return completed responses on or before February **9, 2007** to:

Jill Cardoso
NECA TRS Fund Administration
80 South Jefferson Road, Room N3097
Whippany, New Jersey 07981

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The original signed forms must be returned to NECA. Questions concerning the data request should be referred to Jill Cardoso at 973-884-8124 or via email to jcardos@neca.org. Also, Jeff Henderson at 973-884-8261 or via e-mail at jhender@neca.org is available to answer questions. This data will be the basis for reimbursement rates for all relay services, as well as the total fund size requirement. Carrier revenue information to determine the Contribution base will be filed on April 2, 2007 via the FCC Form 499-A, Telecommunications Reporting Worksheet. NECA will use the provider cost and demand information and the carrier revenue information to calculate the carrier contribution factor. On May 1, 2007, NECA will file with the FCC its proposed provider reimbursement rates for each eligible form of TRS, as well as its proposed fund size requirement and carrier contribution factor for the fund year July 1, 2007 through June 30, 2008.

B. FORM INSTRUCTIONS

Provider Identification

- A. **Service Provider/Administrator:** Provide the requested information about the service provider -- the entity responsible for providing TRS/PIST/IVRS and CTV. The contact name requested is the name of the person who will serve as the official provider interface for the interstate TRS Fund Administrator.
- B. **Data Request Response:** List the name and contact information for the person to whom questions and requests for clarification regarding the data request response should be directed.
- C. **Changes, Activities & Improvements:** If significant changes have occurred or are expected to occur with this service, please provide an explanation.
- D. **Other Information:** Provide the requested information for each state served. The rate information is confidential and will not be shared with anyone outside of NECA. Indicate with a check whether the rate is for a completed/conversation or a total/session minute.
- E. **Center Location:** Please provide address, city and state, and the hours of operation for each relay center and list the services provided in that center.

I. Total Traditional TRS Expense Data

Include reasonable expenses attributable to providing traditional TRS in English and Spanish as required under Part 64 of the FCC rules, such as gathering traffic, the center itself, and handing off calls to the interexchange carrier. TRS expenses do not include the expenses of the interexchange carrier terminating the call after it leaves the center. Those expenses are recovered by the carrier from the TRS user. When reporting expenses, please round only to the next dollar; report all amounts in whole dollars.

A. Annual Recurring Fixed/Semi-Variable Expenses

- 1. **Rent:** Annual payments solely for land and/or buildings rented for the provision of TRS
- 2. **Utilities:** Expenses associated with land and buildings, such as water, sewerage, fuel, T1 lines, internet connectivity and power. Telephone service expenses, such as center toll free numbers, local and foreign exchange should also be included here. Also see ITEM B. 4.
- 3. **Building Maintenance:** Expenses for maintenance and repair.
- 4. **Property Tax (if owned):** Taxes paid on property owned and used for the provision of TRS.
- 5. **Furniture (if leased):** Lease or rental expenses associated with center furnishings
- 6. **Office Equipment (if leased):** Lease or rental expenses associated with office equipment

Subtotal Section A expenses.

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B. Annual Recurring Variable Expenses (Direct TRS Operating Expenses)

1. Salaries and Benefits: Compensation to *non-management employees (persons performing communications assistant and interpreter activities)*, such as wages, salaries, commissions, bonuses, incentive awards and termination payments; payroll related benefits paid on behalf of employees, such as pensions, savings plans, workers' compensation required by law, insurance plans (life, hospital, medical, dental, vision); and social security and other payroll taxes. Included in this expense is the cost of "contract interpreters and/or communication assistants" who are not employees. ADDITIONAL DATA REQUIRED – see Appendix 1
 2. Salaries and Benefits: Compensation to *management employees (relay center managers & supervisors)*, such as wages, salaries, commissions, bonuses, incentive awards and termination payments; payroll related benefits paid on behalf of employees, such as pensions, savings plans, workers' compensation required by law, insurance plans (life, hospital, medical, dental, vision); and social security and other payroll taxes. ADDITIONAL DATA REQUIRED – see Appendix 1
See discussion of executive compensation at paragraph 42 of the Commission's Further Notice of Proposed Rulemaking, released on July 20,2006 (FCC 06-106).
 3. Salaries and Benefits: Compensation to *relay center staff*, such as wages, salaries, commissions, bonuses, incentive awards and termination payments; payroll related benefits paid on behalf of employees, such as pensions, savings plans, workers' compensation required by law, insurance plans (life, hospital, medical, dental, vision); and social security and other payroll taxes. ADDITIONAL DATA REQUIRED – see Appendix 1
 4. Telecommunications Expenses: Expenses associated with inspecting, testing, analyzing and correcting trouble; repairing or reporting on telecommunications plant (switching, transmission, operator, cable and wire) to determine need for repairs, replacements, rearrangements, and changes; expenses for activities, such as controlling traffic flow, administering traffic measuring and monitoring devices, assigning equipment and load balancing, collecting and summarizing traffic data, administering trunking, and assigning interoffice facilities and circuit layout work. Note: expenses reported here are in addition to the telephone service expenses reported in Section A 2.
 5. Telecommunications Services Priority (TSP): Expenses associated with providing TSP coverage. This coverage is limited to voice and busy-out circuits from the 9-1-1 selective router to the PSAP. In addition, expenses for the data circuits from the PSAP to the pooled ALI host (ALI data circuits) are to be included. ADDITIONAL DATA REQUIRED- see Appendix 1
 6. Billing Expenses: Rating of toll messages and billing functions not recovered from other sources.
 7. Relay Center Expenses: Expenses not included in other accounts, such as providing food services, libraries, archives, mail service, procuring office equipment, office supplies, materials and repairs.
- Subtotal Section B expenses.

C. Annual Administrative Expenses

- To the extent these expenses cover TRS and non-TRS services, the expenses must be allocated and the basis for allocation explained.
1. **Finance/Accounting:** Expenses incurred in providing accounting and financial services. Accounting services include payroll and disbursements, property accounting, capital recovery, regulatory accounting, tax accounting, auditing, capital and operating budget and control, and general accounting. Financial services include banking operations, cash management, and benefit investment fund management, etc. ADDITIONAL DATA REQUIRED • see Appendix 1
 2. **Legal/Regulatory:** Expenses incurred for legal and regulatory services. Legal services include conducting and coordinating litigation, providing guidance on regulatory and labor matters, court expenses, filing fees, cost of counsel, etc. Regulatory services include preparing and presenting information for regulatory purposes, such as responding to this data request. ADDITIONAL DATA REQUIRED • see Appendix 1
See discussion of legal and lobbying expenses at paragraphs 40-41 of the Commission's Further Notice of Proposed Rulemaking, released on July 20,2006 (FCC 06-106).

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3. Engineering: Expenses incurred in the general day to day engineering operation of the TRS telecommunications plant and/or IP network to meet applicable non-waived mandatory minimum standards. **ADDITIONAL DATA REQUIRED**
– see Appendix 1
4. Research and Development: Expenses incurred for R&D required to meet applicable non-waived mandatory minimum standards. **ADDITIONAL DATA REQUIRED** – see Appendix 1
5. Operations Support: Expenses that ensure the sustainability of service including troubleshooting, customer service and technical support.
6. Human Resources: Expenses incurred in performing personnel administration activities, including recruiting, hiring, forecasting, planning, training, scheduling, counseling employees and reporting. **ADDITIONAL DATA REQUIRED** – see Appendix 1
7. Billing: Administrative expenses of rating and providing billing information to interexchange and exchange carriers, if not recovered by other means. **ADDITIONAL DATA REQUIRED** - see Appendix 1
8. Contract Management: Expenses of managing activities required by the provider contracts. **ADDITIONAL DATA REQUIRED** – see Appendix 1
9. Risk Management: Management expenses associated with workmen's compensation, payments in settlement of accident and damage claims, insurance premiums against losses and damages, sickness and disability payment, etc.
10. Other Corporate Overhead: Other administrative expenses of providing TRS not included in previous categories. All costs over \$10,000 should be itemized. **ADDITIONAL DATA REQUIRED** – see Appendix 1
See discussion of overhead costs at paragraphs 38-39 of the Commission's Further Notice of Proposed Rulemaking, released on July 20, 2006 (FCC 06-106).

Subtotal Section C expenses.

D. Annual Depreciation/Amortization Associated with Capital Investment

- Depreciation listed in this section **MUST** tie to the capital investment reported in Section F.

1. Furniture & Fixtures: Depreciation expense on furniture and/or fixtures. **ADDITIONAL DATA REQUIRED** – see Appendix 1
2. Telecommunications Equipment: Depreciation expense associated with capitalized expenses of telecommunications equipment including switching equipment, operator services equipment, cable and wire facilities, transmission equipment, and power equipment. **ADDITIONAL DATA REQUIRED** – see Appendix 1
3. Leasehold: Amortization of leasehold improvements – improvements which become a permanent part of a building, like walls or carpeting. **ADDITIONAL DATA REQUIRED** – see Appendix 1
4. Other Capitalized: TRS depreciation expense not accounted for in other categories. **ADDITIONAL DATA REQUIRED**
– see Appendix 1

Subtotal Section D expenses.

E. Other TRS Expenses

1. Marketing/Advertising: Marketing/Advertising is defined as being the expenditures **by** the provider to persuade users to choose their particular relay service over that of other relay service providers. All costs over \$10,000 should be itemized. The cost **of** equipment given to, sold to, and/or used **by** relay callers, and call incentives are **NOT to** be reported as expenses. **ADDITIONAL DATA REQUIRED** – see Appendix 1

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2. Outreach: **Defined as educational outreach via the following methods: newspapers, TV, internet, community forums, etc.** to inform the general community of the availability of TRS service in its various forms and future forms as technology evolves. Outreach is more generic, teaching and educating the community at large about relay, how to use it, how to call and receive calls from deaf and hard of hearing people. **ADDITIONAL DATA REQUIRED – see Appendix 1**

See discussion of marketing and outreach expenses at paragraphs 33-37 of the Commission's Further Notice of Proposed Rulemaking, released on July 20, 2006 (FCC 06-106).

3. Sub Contactor: 3rd party costs associated with a contract to provide TRS/PISTSNRS and CTV services. Do not include profit or tax allowances of sub-contractor.

4. Other: Expenses not previously reported. **ADDITIONAL DATA REQUIRED – see Appendix 1**

Subtotal Section E expenses.

Total Traditional TRS expenses.

F. Capital Investments

Please provide the year end net book value of capital investments by categories listed in Section F from which the depreciation expenses in Section D was calculated. **ADDITIONAL DATA REQUIRED – see Appendix 1**

NECA will calculate an **11.25%** rate of return on the capital investment reported in Section F. The result will be added to the provider's total expenses in Section A – E to arrive at the average **2007-2008** cost per minute for each service.

Total Section F. (Do not add the Capital Investments total to the Total Expenses.)

II. Total Speech to Speech Expenses

Include reasonable expenses attributable to providing Speech to Speech in English and Spanish as required under **Part 64** of the FCC rules, such as gathering traffic, the center itself, and handing off calls to the interexchange carrier. These do not include expenses of the interexchange carrier terminating the call after it leaves the center. Those expenses are recovered by the carrier from the STS user. When reporting expenses, please round only to the next dollar; report all amounts in whole dollars.

Follow the same instructions for Sections A through F as listed above in Total Traditional TRS Expense Data.

III. Total Video Relay Service Expenses

Include reasonable expenses attributable to providing Video Relay Service in English as required under **Part 64** of the FCC rules, such as gathering traffic, the center itself, and handing off calls to the interexchange carrier. When reporting expenses, please round only to the next dollar; report all amounts in whole dollars.

Follow the same instructions for Sections A through F as listed above in Total Traditional TRS Expense Data.

IV. Total Internet Protocol TRS Expenses

Include reasonable expenses attributable to providing IP Relay in English and Spanish as required under **Part 64** of the FCC rules, such as gathering traffic, the center itself, and handing off calls to the carrier. When reporting expenses, please round only to the next dollar; report all amounts in whole dollars.

Follow the same instructions for Sections A through F as listed above in Total Traditional TRS Expense Data.

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V. Total Captioned Tel. VCO Expenses (Will not be included in 2007-2008 rate development)

Include **reasonable expenses attributable to providing Captioned Tel. VCO** in English and Spanish as required under Part 64 of the FCC rules, such as gathering traffic, the center itself, and handing off calls to the carrier. When reporting expenses, please **round only to the next dollar; report all amounts** in whole dollars.

Follow the same instructions for Sections A through F as listed above in **Total Traditional TRS Expense Data**.

VI. Annual Relay Service Demand Data

All minute data should be reported in **conversation** minutes. Conversation minutes are measured in terms of conversation time, i.e., from calling party connection to called party to the disconnect of both parties. **Do not include** time for call set-up, call ringing, waiting for an answer, calls that reach busy numbers or receive no answers, and call wrap-up. **2005 minutes** should be **actual** conversation minutes. Provide actual 2006 **conversation minutes** for **11** months (January through November 2006). NECA will add the December 2006 actual minutes received January 2007. Minutes for **2007 and 2008** should be **projected** conversation minutes. The projected minutes should reflect reasonable growth rates and include other considerations that might increase or decrease the minutes handled by a center, such as adding a new state to a center. Include a description of the methodology used to determine the projected minutes for 2007 and 2008

Provide annual, annualized and projected minutes as follows:

A. English Minutes

1. Traditional TRS Conversation Minutes

1. **Local:** TRS non-toll conversation minutes for completed calls that are included in local service billing
2. **Intrastate Message Telephone Service (MTS):** TRS toll conversation minutes billed for completed calls within the state. Does not include toll free or 900 service minutes.
3. **Interstate MTS:** TRS toll conversation minutes billed for completed calls across state boundaries. Does not include toll free or 900 service minutes.
4. **International MTS:** TRS conversation minutes billed for completed international calls,
5. **Toll Free:** TRS conversation minutes for completed toll free calls (800/888/877, etc.). Do not include any toll free minutes in any of the other categories.
6. **900 Service:** TRS conversation minutes for completed 900 calls. Do not include any 900 service minutes in any of the other categories.
7. **General Assistance:** TRS minutes required to provide miscellaneous assistance or services such as time, temperature, service explanations, etc.

Total Traditional minutes

2. Internet Protocol (IP) Relay Minutes Conversation Minutes

We recognize that the calling number is not provided on an IP Relay call so it is not possible to determine whether a call is intrastate or interstate. **For this data request, please report calls to domestic telephone numbers that are not toll free or 900 numbers on the Local, Intra & Interstate line. However, calls to toll free numbers, 900 numbers and international numbers and calls for general assistance should be identified as such.**

1. **Local, Intra & Interstate:** IP conversation minutes for calls to US telephone numbers that are not toll free or 900 numbers.

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2. **International MTS:** IP conversation minutes for completed calls to international locations. (These minutes are not reimbursed from the TRS Fund at this time.)
3. **Toll Free:** IP conversation minutes for completed toll free calls (800/888/877, etc.). Do not include any toll free minutes in any of the other categories.
4. **900 Service:** IP conversation minutes for completed 900 calls. Do not include any 900 service minutes in any of the other categories.
5. **General Assistance:** IP minutes required to provide miscellaneous assistance or services such as time, temperature, service explanations, etc.

Total Internet Protocol minutes

3. Speech To Speech (STS) Conversation Minutes

1. **Local:** STS non-toll conversation minutes for completed calls that are included in local service billing.
2. **Intrastate Message Telephone Service (MTS):** STS toll conversation minutes billed for completed calls within the state. Do not include toll free or 900 service minutes.
3. **Interstate MTS:** STS toll conversation minutes billed for completed calls across state boundaries. Do not include toll free or 900 service minutes.
4. **International MTS:** STS conversation minutes billed for completed international calls.
5. **Toll Free:** STS conversation minutes for completed toll free calls (800/888/877, etc.). Do not include toll free minutes in any of the other categories.
6. **900 Service:** STS conversation minutes for completed 900 calls. Do not include 900 service minutes in any of the other categories.
7. **General Assistance:** STS minutes required to provide miscellaneous assistance or services such as time, temperature, service explanations, etc.

Total Speech to Speech minutes

4. Video Relay Service (VRS) Conversation Minutes

Since the calling number is not provided on a VRS Internet Relay call, it is not possible to determine whether a call is intrastate or interstate. For this data request, please report VRS Internet calls to domestic telephone numbers that are not toll free or 900 numbers on the Local, Intra & Interstate line. However, VRS calls to toll free numbers, 900 numbers and international numbers and calls for general assistance should be identified as such.

1. **Local, Intra & Interstate:** VRS conversation minutes for calls to US telephone numbers that are not toll free or 900 numbers.
2. **International MTS:** VRS conversation minutes for completed calls to international locations.
3. **Toll Free:** VRS conversation minutes for completed toll free calls (800/888/877, etc.). Do not include any toll free minutes in any of the other categories.
4. **900 Service:** VRS conversation minutes for completed 900 calls. Do not include any 900 service minutes in any of the other categories.
5. **General Assistance:** VRS minutes required to provide miscellaneous assistance or services such as time, temperature,

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service explanations, etc.

Total Video Relay Services Minutes

5. Captioned Telephone VCO (CTV) Conversation Minutes

1. Local: Captioned Telephone VCO non-toll conversation minutes for completed calls that are included in local service billing.
2. Intrastate Message Telephone Service (MTS): Captioned Telephone VCO toll conversation minutes billed for completed calls within the state. Does not include toll free or 900 service minutes.
3. Interstate MTS: Captioned Telephone VCO toll conversation minutes billed for completed calls across state boundaries. Does not include toll free or 900 service minutes.
4. International MTS: Captioned Telephone VCO conversation minutes billed for completed international calls.
5. Toll Free: Captioned Telephone VCO conversation minutes for completed toll free calls (800/888/877, etc.). Do not include any toll free minutes in any of the other categories.
6. 900 Service: Captioned Telephone VCO conversation minutes for completed 900 calls. Do not include any 900 service minutes in any of the other categories.
7. General Assistance: Captioned Telephone VCO minutes required to provide miscellaneous assistance or services such as time, temperature, service explanations, etc.
8. Two - Line Inbound: Captioned Telephone VCO conversation minutes billed for completed two-line inbound calls.

Total Captioned Telephone VCO Minutes

B. Spanish Minutes

For Spanish Traditional TRS, IP, STS and CTV minutes, follow the instructions listed above for English minutes

1. Traditional TRS Conversation Minutes
2. Internet Protocol (IP) Conversation Minutes
3. Speech To Speech (STS) Conversation Minutes
4. Video Relay Service (VRS) Conversation Minutes*
5. Captioned Telephone VCO (CTV) Conversation Minutes

*Spanish to Spanish is not required for VRS. Only report Spanish VRS minutes if you provide the service.

VII. Certification

An officer or responsible accounting officer must certify the Center Data Request response. Please read the certification and sign accordingly.

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APPENDIX 1 For TRS, STS, IP, VRS and CTV

This Appendix applies to each service separately

SECTION B Annual Recurring Variable Expenses

1. Salaries and Benefits

A. Provide a detailed schedule of the number of full-time employees or part-time equivalent employees – **Non-management** (persons performing communications assistant and interpreter activities) , and the components of their compensation, including salaries and benefits. This includes the cost of contract interpreters and/or communication assistants. The schedule should tie to the actual and projected demand for **2005-2008**.

Please provide data for each center.

B. Provide a detailed schedule of the occupancy and utilization percentages used to develop the number of employees required to meet call volumes. The schedule should tie to the schedule requested in A above.

Occupancy Percentage = # of minutes a CA/Interpreter is & processing a call (including set-up, wrap-up) / # of available minutes (payroll time)

Utilization Percentage = # of conversation minutes (does not include set-up, wrap-up) / # of minutes a CA/Interpreter is occupied processing a call (including set-up, wrap-up)

Please also include information on the normal workday length and the amount of time CAs/interpreters are at their desks waiting to take calls (available/payroll time minus lunch, breaks, vacation).

C. Provide the speed of answer you are staffing to meet for each center

2. Salaries and Benefits

Provide a detailed schedule of the number of employees – **Management employees** (relay center managers & supervisors), and the components of their compensation, including salaries and benefits. The schedule should tie to the actual and projected demand for **2005 - 2008**. Please provide data for each center and **job** description for each employee. See discussion of executive compensation at paragraph **42** of the Commission's Further Notice of Proposed Rulemaking, released on July **20,2006** (FCC **06-106**).

3. Salaries and Benefits

Provide a detailed schedule of the number of employees – **Relay Center Staff** (clerical staff and others who perform non communications assistant and interpreter activities), and the components of their compensation, including salaries and benefits. The schedule should tie to the actual and projected demand for **2005-2008**. Please provide data for each center and **job** description for employee.

5. Telecommunications Services Priority (TSP)

Provide a copy of the approved application from the FCC to participate in the national security and emergency preparedness program.

SECTION C Annual Administrative Expenses

1. Finance/Accounting

- Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
- Provide job descriptions for finance/accounting staff.
- Provide other expenses incurred in providing accounting and financial services.

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2. Legal/Regulatory

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
- b) Provide other expenses incurred in providing legal services and a description of those expenses.
- See discussion of legal and lobbying expenses at paragraphs 40-41 of the Commission's Further Notice of Proposed Rulemaking, released on July 20, 2006 (FCC 06-106).

3. Engineering (day to day operations)

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
- b) Provide job descriptions for engineering staff.
- c) Describe Engineering activities and explain how it relates to meeting the non - waived mandatory minimum standards. (See FCC 04-137, ¶ 188-190)

4. Research and Development

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
- b) Provide job descriptions for Research and Development staff.
- c) Describe each TRS related Research and Development project and explain how it relates to meeting the non - waived mandatory minimum standards. (See FCC 04-137, ¶ 188-190)
- See discussion of marketing and outreach expenses at paragraphs 33-37 of the Commission's Further Notice of Proposed Rulemaking, released on July 20, 2006 (FCC 06-106).

6. Human Resources

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
- b) Provide job descriptions for Human Resources staff.
- c) Provide other expenses incurred in performing personnel administration activities. This includes forecasting, planning, recruiting and reporting.
- See discussion of marketing and outreach expenses at paragraphs 33-37 of the Commission's Further Notice of Proposed Rulemaking, released on July 20, 2006 (FCC 06-106).

7. Billing

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
- b) Provide other administrative expenses incurred in rating and providing billing information to exchange and interexchange carriers if not recovered by other means.

8. Contract Management

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
- b) Provide job descriptions of employees.
- c) Provide expenses of managing activities required by provider contract and a description of those activities.

10. Other Corporate Overheads

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits. Please state the percentage of time allocated to TRS.
- b) Provide job descriptions of employees.
- c) Identify and explain the expenses included in corporate overhead.
- d) Provide a copy of the Cost Allocation Manual or equivalent guidance that describes the underlying basis for all cost allocations.
- e) Itemize any costs over \$10,000.
- See discussion of overhead costs at paragraphs 38-39 of the Commission's Further Notice of Proposed Rulemaking, released on July 20, 2006 (FCC 06-106).

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SECTION D Annual Depreciation/Amortization Associated with Capital Investment

Depreciation method and period applied should be included. Departures from traditional depreciation methods should be explained in detail. We emphasize that the depreciable life, depreciation method, and depreciation expense must be categorized by items listed in Section D.

SECTION E Other TRS Expenses

1. Marketing/Advertising

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits. This includes product management expenses associated with managing product lifecycle..
- b) Provide job descriptions of marketing/advertising staff.
- c) Identify and explain the expenses included in marketing/advertising.
- d) Itemize any costs over \$10,000.
- e) Provide a copy of the Cost Allocation Manual or equivalent guidance that describes the underlying basis for all cost allocations.
- f) The cost of equipment given to, sold to, and/or used by relay callers, and call incentives are NOT to be reported in any expenses.
- g) Expenses associated with installation and training on the equipment are NOT to be reported.

2. Outreach

- a) Provide a detailed schedule of the number of employees and the components of their compensation, including salaries and benefits.
 - b) Provide job descriptions of outreach staff.
 - c) Identify and explain the expenses included in outreach.
 - d) Provide a copy of the Cost Allocation Manual or equivalent guidance that describes the underlying basis for all cost allocations.
 - e) The cost of equipment given to, sold to, and/or used by relay callers, and call incentives are NOT to be reported in any expenses.
 - f) Expenses associated with installation and training on customer premises' equipment are NOT to be reported.
- See discussion of marketing and outreach expenses at paragraphs 33-37 of the Commission's Further Notice of Proposed Rulemaking, released on July 20, 2006 (FCC 06-106).

4. Other

Do not include "Profit or Tax Allowances".

List and explain expenses not stated in other categories

SECTION F Capital Investments

Support data for capital investment should include where appropriate, among other things: all capital equipment purchased in order to provide each form of TRS, itemized by equipment class, gross book values, accumulated depreciation, and net book values. Only report the year end net book value in Section F.

Only include capital investment items that are long term in nature and subject to depreciation. Items such as office supplies should be listed in Section B. 6. Relay Center Expenses.

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Provider: _____
 Contact Name: _____ Email ID: _____
 Address: _____
 City/State: _____ Zip: _____
 Telephone: _____ Fax: _____

Contact Name: _____ Email ID: _____
Telephone: _____ Fax: _____

Contact Signature: _____ **Date:** _____

- [illegible]

Relay Services Data Request

D. Other Information

If additional space is required in responding to this section, please make copies of this page.

Current State/Entity Contract and Funding Information

State/Entity: _____
Contract Dates From: _____ To: _____
Per TRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per IP Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per STS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per VRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Are there any costs for interstate TRS or STS minutes, or all IP or VRS minutes currently being recovered by a means other than the TRS Fund? Yes _____ No _____
If yes, please indicate other source of recovery: _____

State/Entity: _____
Contract Dates From: _____ To: _____
Per TRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per IP Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per STS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per VRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Are there any costs for interstate TRS or STS minutes, or all IP or VRS minutes currently being recovered by a means other than the TRS Fund? Yes _____ No _____
If yes, please indicate other source of recovery: _____

State/Entity: _____
Contract Dates From: _____ To: _____
Per TRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per IP Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per STS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per VRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Are there any costs for interstate TRS or STS minutes, or all IP or VRS minutes currently being recovered by a means other than the TRS Fund? Yes _____ No _____
If yes, please indicate other source of recovery: _____

State/Entity: _____
Contract Dates From: _____ To: _____
Per TRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per IP Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per STS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Per VRS Minute Contract Rate: _____ Completed/conversation: _____ Total/session: _____
Are there any costs for interstate TRS or STS minutes, or all IP or VRS minutes currently being recovered by a means other than the TRS Fund? Yes _____ No _____
If yes, please indicate other source of recovery: _____

Relay Services Data Request

E. Center Locations

Please complete the following table with center location information,

[illegible]

Relay Services Data Request

VII. Certification

I hereby certify that I have overall responsibility for the preparation of accounting data for

(TRS, STS, IP and/or VRS PROVIDER)

I certify that I am an officer of the above-named reporting entity, that I have examined the foregoing report and, to the best of my knowledge, information and belief, all statements of fact contained in this Relay Services Data Request are an accurate statement of the affairs of TRS. **In** addition, I swear, under penalty of perjury, that all requested information has been provided and is accurate.

Date: _____

Signature: _____

Name: _____

Title: _____

INTERSTATE TRS ADVISORY COUNCIL MEMBERSHIP LIST

NAME	REPRESENTING/TERM	ADDRESS	TEL. & FAX NOS.	EMAIL ID
Warren Barnett, Chair President, Barnett & Company	Hearing/speech disability community, 4/04-3/08	430 Chestnut Street, Ste. 102 Chattanooga, TN 37402-4976	423-756-0125, X.3002 423-756-0127 fax	warren@barnettandcompany.com
Vacant	State regulatory -			
Clayton Bowen, Sect'y Business Manager, Virginia Dept. for the Deaf and Hard of Hearing	State regulatory - relay administration 4/04-3/08	1602 Rolling Hills Drive #203 Richmond, VA 23229-5012	804-662-9704 v&tty 804-662-9718 fax	clayton.bowen@vddhh.virginia.gov
Lawrence J. Brick Retired	TRS users 4/05-3/09	3017 Midvale Avenue Philadelphia, PA 19129-1027	1-877-467-4877 ext. 42338 215-438-4229 fax	pro@ga-sk.com
Monica Martinez Commissioner Michigan Public Service Commission	State regulatory	6545 Mercantile Wav Suite 7 Lansing, MI 48911	517-241-6195 517-241-6189 fax	martinezml@michigan.gov
Sheila Conlon-Mentkowski Deaf Consumer	Deaf and Hard of Hearing community, 4/06 - 3/10	7502 Windbridge Drive #100 Sacramento, CA 95831	916-263-7372 work 916-263-7464 fax	s.nientkowski@comcast.net
Phil Erli Gen. Mgr., Ringgold Telephone Co.	Interstate service providers 3/06 - 2/10	7449 Nashville Street Ringgold, Georgia 30736	706-965-1253 706-965-2906	perli@rtctel.com
Vacant	State regulatory			
Kelby Brick Director, Legal & Regulatory Affairs Hands On VRS	TRS providers	2118 Stonewall Road Catonsville, MD 21228	kbfick.hovrs.com (videophone) 877-467-4877 ent.71849 (voice) 410-747-0167 (fax)	kbrick@hovrs.com
Gail Sanchez TRS Product Manager, AT&T	Interstate service providers 8/03 - 7/07	227 W. Monroe, Rm 4SS18 Chicago, IL 60606	312-230-5033 312-230-8678tty 312-230-8615 fax	gvsanchez@att.com
Dixie Ziegler Vice Pres. Relay, Hamilton Relay Svc.	TRS providers 4/06-3/10	1001 Twelfth Street Aurora, NE 68818	402-694-5101 402-694-5037 fax	dixie.ziegler@hamiltonrelay.com
Vacant	TRS users			
Rebecca Ladew Speech disabled consumer	Hearing/speech disability community 8/06 - 7/10	1608 Roundhill Road Baltimore, MD 21218-2213	410-467-0967	rebecca.ladew@venzon.net
NECA STAFF John Ricker Director, Universal Svc Support Prog. Jill Cardoso TRS Fund Administration Jeff Henderson Federal Fund Financials - Sr. Analyst Marina Aparicio Assoc. Mgr - Federal Funds Billing	TRS Fund Administrator July 26, 1999 - July 25, 2003 Extended 7/03 on a month-to- month basis.	80 S. Jefferson Road Whippany, NJ 07981 Room N 3004 Room N 3096 Room N 3098 Room N 3097	973-884-8262 fax 973-884-8085 973-884-8124 973-884-8261 973-884-8334	jricker@neca.org jcardos@neca.org jhender@neca.org maparic@neca.org

Interstate TRS Advisory Council

Meeting Minutes April 18, 2006

ATTENDEES	
Council Members	REPRESENTING
Warren Barnett	Deaf and Hard of Hearing Community
Greg Coker	State Regulatory
Ed Bosson	State Relay Administrators
Clayton Bowen	State Relay Administrators
Larry Brick	TRS Users
Lowell Johnson	State Regulatory
Paul Ludwick	TRS Providers
Gail Sanchez	Service Providers
Sheila Conlon-Mentkowski	Deaf and Hard of Hearing Community
Dixie Ziegler	TRS Providers
Phil Erli	Interstate Service Providers
NECA	
Jeff Henderson	TRS Fund Administration
Regina McNeil	General Counsel
John Ricker	TRS Fund Administration
Jackie Williams	TRS Fund Administration
FCC	
Tom Chandler	CGB - DRO
Jay Keithley	CGB
Andy Muiltz	CGB - DRO
Greg Hlibok	CGB - DRO
Traci Randolph	CGB - DRO
Audience	
Kelby Brick	NAD
Brenda Kelly-Frey	Maryland Relay Administration
Anne Girard	Hamilton
David Hoover	CAC
Tiina Keder	MCI
George Lyon	Lukas, Nace, et al; attorney for Hands On
Mike Maddix	Sorenson
Julie Miron	CAC
Karen Peltz Strauss	KPS Consulting
Cheryl Parrino	Parrino Strategic Consultants for Sorenson
Ruth Milkman	Outside Counsel for Sorenson
Todd Williams	SPRINT
Ron Burdett	Sorenson
Sue Graham	Logisticare, Inc.

Attendance

The Interstate Telecommunications Relay Services (TRS) Fund Advisory Council met in Washington, DC, on April 18, 2006. Council members attending as well as other attendees are listed above.

Convene

Warren Barnett, Council Chair, convened the meeting around 8:35 a.m. Mr. Barnett asked Council members and other attendees to introduce themselves. After the introductions, he reviewed the Council's communications rules. The agenda was approved as presented.

November 15, 2005 Meeting Minutes

Jackie Williams noted corrections to the draft. The minutes were approved as corrected by the Council.

Interstate Fund Filing

Before John Ricker led a discussion of the 2006 - 2007 Fund filing, Tom Chandler of the FCC provided an overview of the process for establishing the TRS provider compensation levels. Mr. Chandler noted that NECA collected the data from the providers and had been working with the providers in reviewing the data. In some cases they had been

discussing what costs may or may not be appropriate. Mr. Chandler explained that on May 1st, NECA would file a report with the Commission that proposes provider compensation rates for the 2006-2007 Funding Year as well as a total fund size and contribution factor. Mr. Chandler further explained that Once the administrator's filing was submitted, the Commission would be putting out a Public Notice seeking comment on the administrator's proposal, and that by June 30, 2006 the Commission would release an order adopting provider compensation levels and fund size for the 2006-2007 funding year. Mr. Chandler opined that what NECA would be presenting to the Council today should be viewed as a work-in-progress and will likely not be what NECA files on May 1st or what the Commission adopts for the funding year in June.

Mr. Ricker explained that for the filing this year NECA looked at this year's costs in categories that mirrored the data request. NECA then compared the costs between the providers on a cost per minute basis. NECA then attempted to bring the costs of the providers who were outliers closer to the rest of the universe of providers by limiting the outliers' per minute costs to two standard deviations above the average per minute cost of the other providers. Mr. Ricker explained that NECA relied on Commission guidance from the 2004 TRS Order and the Order on Reconsideration. Mr. Ricker further explained that the Commission Orders limited the rates to including only "reasonable" costs for providing the services and that it was not to be construed as a traditional ratemaking process where companies submitted their costs and demand and division of one by the other produces a rate.

Mr. Ricker addressed the issue of demand growth prior to reviewing the cost and formula development. Mr. Ricker explained that in developing demand projections for the May filing, NECA adopted a suggestion made by AT&T in its comments on the 2005 filing that average daily change in minutes be used as the basis for projecting future demand as it would account for different numbers of days in each month. Mr. Ricker explained that using the average daily change methodology produced projections that show a decline in Traditional TRS minutes, STS minute growth that is virtually flat, growth in IP minutes that is lower than projected in prior years and significant growth in VRS minutes. Mr. Ricker explained further that the actual demand for January and February of 2006 annualized was already exceeding the demand projections that the providers had submitted for the 2006-2007 funding year.

In discussing the cost projections, Mr. Ricker explained that NECA had assigned the costs to eight categories: facilities, communications assistants (CAs) including contract expense, relay center expense excluding the CAs, indirect expenses, depreciation expense, marketing and outreach expense, other expense, and return on investment. Mr. Ricker added that an expense per minute was developed for each of the categories by dividing that amount by the demand for the service and that these per minute amounts by category became the basis for the two standard deviation analysis. At this point, several Council members raised questions about only addressing the costs that were two standard deviations above the average. Mr. Ricker explained that in performing the analysis data for companies that did not report costs for a particular category were not included in the calculation of the average, and companies whose costs were significantly below the average total cost were excluded prior to performing the analysis. Jay Keithley Deputy Chief of the Consumer and Governmental Affairs Bureau opined that under the current methodology there was no incentive for providers to under-estimate costs while at the same time there is an incentive to over-estimate those costs. Mr. Ricker completed his discussion of the formula amounts produced by the two standard deviation methodology. The Council members requested that NECA perform the two standard deviation analysis by adjusting the data for the companies with low per minute costs upward to two standard deviations below the average in addition to adjusting the high per minute costs downward.

Mr. Ricker then led a discussion on the fund size produced by the projected demand and the resulting formulas. Ms. Sanchez and other Council members expressed concern about the administrator building a 10% safety margin into the funding requirement when it was anticipating a surplus in funding from the 2005-2006 funding year. A motion was made and seconded to retain \$20 million of the anticipated surplus and apply \$40 million to the funding requirement for the 2006-2007 funding year. The motion was carried by unanimous vote.

Reconvene after Lunch

Paul Ludwick, Council Vice-Chair, re-convened the meeting at 1:00 pm. Warren Barnett, Council Chair, had to leave early due to a prior engagement.

FCC Update

Tom Chandler, Chief of the Disabilities Rights Office, delivered the FCC update. Mr. Chandler reviewed what the FCC has done since the November Council meeting, addressed TRS matters pending before the FCC and other issues of interest to the Council that the FCC is addressing. Mr. Chandler also discussed several of the issues that were raised during the discussion of the May 1st NECA filing. Mr. Chandler then responded to questions from members of the Council and the audience.

NECA Staff Reports

Ms. Jackie Williams reported on the status of the Fund as of March 2006. The balance is almost \$118 Million, with contributions received of over \$337.6 Million and receivables of \$108.6 Million. Investments are all in US Treasury bills, as directed by the FCC. NECA expenses, including the Council, are \$625 Thousand. NECA disbursed almost \$30 Million for February 2006 to providers, slightly under projection.

Fall 2006 Meeting Location

Brenda Kelly-Frye, Chair of NASRA extended an invitation to the Council to meet in Louisville, Kentucky in conjunction with their meeting September 7-9, 2006. A motion was made and seconded to conduct the fall meeting of the Council in Louisville, Kentucky, in conjunction with the MASRA Annual meeting. Jay Keithley, FCC CGB, suggested that the Council table the motion pending resolution of whether the FCC would be able to participate. A substitute motion was presented that identified the primary choice for the fall meeting as Louisville, Kentucky in conjunction with the NASRA meeting September 7-9, 2006 and Washington, DC as a secondary choice should funding not be available for the FCC to participate. The substitute motion was seconded and unanimously passed.

Old Business/New Business

The Council adopted a motion to send two letters to the FCC asking them to resolve certain issues related to TRS that have been pending for more than 18 months, including the role and composition of the Advisory Council itself.

The Council unanimously adopted a motion to advance the time that the spring meeting is held to the final week of March in order to provide it with additional time to review the NECA proposed rate levels and May 1st filing.

Audience Comments

Several members of the audience commented on the proposed rate levels as well as costs that NECA proposed to exclude from the proposed formulas, e.g., Certified Deaf Interpreters. There was also a recommendation and discussion regarding the need for a national numbering system for IP and VRS operators. The numbers would facilitate TRS complaints regarding service quality, relay fraud, etc. to states, the FCC and the FTC.

Adjourn

The meeting was adjourned at approximately 3:00 p.m.

Respectfully submitted,
Clayton Bowen
Secretary

By John Ricker, NECA

Warren Barnett, Chair
Ed Bosson
Phil Erli

Clayton Bowen, Sect'y
Larry Brick
Sheila Conlon-Mentkowski
Paul Ludwick, Vice-Chair

Gail Sanchez
Lowell Johnson
Dixie Ziegler
Greg Coker

Interstate TRS Advisory Council

Meeting Minutes September 7, 2006

ATTENDEES	
Council Members	REPRESENTING
Warren Barnett	Deaf and Hard of Hearing Community
Ed Bosson	State Relay Administrators
Clayton Bowen	State Relay Administrators
Larry Brick	TRS Users
Lowell Johnson	State Regulatory
Paul Ludwick	TRS Providers
Gail Sanchez	TRS Fund Contributors/Service Providers
Sheila Conlon-Mentkowski	Deaf and Hard of Hearing Community
Dixie Ziegler	TRS Providers
Dr. Bob Segalman (alternate for Rebecca Ladew)	Hearing/Speech Disabled Community
NECA	
John Ricker	TRS Fund Administration
Jill Cardoso	TRS Fund Administration
FCC	
Jay Keithley	CGB
Joseph Riggio	
Thelma Covello	
Anne Girard	
Bruce Nelson	
Sherri Collins	
Jack Cassell	
Mike Maddix	
Robin Horowitz	California L...
David Weiss	
Betty Hammond	
Ruth Milkman	
Billy Mauldin	
Ron Burdett	Sorenson
Karl Kosiorek	Snap VRS
Andrew Forti	
Pamela Seawright	Michigan Public Servi
Mark Ekse	Communication Servic
Clarke Christianson	
Janet Ball	SD L...
Wayne Gilbert	AGT
Glenda Lickteig	KRSI-
David Rosenthal	
Bill Schwall	
Joyce Hightower	Kansas
Sherry Rentfro	Kansas
David Gardner	Sorensen
Brad Holt	
James Forstall	
Bob Casey	
Kevin Colwell	
Barbara Dreyfus	
Lori Tasc	
Ron Jack	
Larry Herold	
Bob Dunbar	
Tim Cole	
Mike Ligas	Sprint
Beth Slough	Hamilton Relay

Holly Thomas- Mowery	Hamilton Relay
Jim Stevens	Kentucky PSC
Bill McClelland	URRelay
Jeremie Boroy	UNISDA • France
Bruno Moncelue	UNISDA • France
Gills Hmhani	UNISDA • France

Attendance

The Interstate Telecommunications Relay Services (TRS) Fund Advisory Council met in Louisville, Kentucky on September 7, 2006. Council members attending as well as other attendees are listed above.

Convene

Warren Barnett, Council Chair, convened the meeting around 9:05 a.m. Mr. Barnett recognized two members of the council whose term will expire next March: they are Mr. Ed Bosson and Mr. Paul Ludwick. He also mentioned that Phil Erli, who represents interstate service providers, termexpired last March and a replacement will be selected from that industry. Mr. Barnett asked Council members and other attendees to introduce themselves.

April 18, 2006 Meeting Minutes

After the introductions, the minutes from the April 18, 2006 meeting were approved by the council.

FCC Update

Jay Keithley, Consumer & Governmental Affairs Deputy Bureau Chief, delivered the FCC update. Mr. Keithley reminded all state TRS programs and all interstate TRS providers to update their contact information for the FCC. Mr. Keithley reviewed what the FCC has done since the April 2006 Council meeting, addressed TRS matters pending before the FCC and other issues of interest to the Council that the FCC is addressing. Specifically, he focused on five proceedings; VRS/IP Relay 911 Notice of Proposed Rule Making; IP Relay Fraud and VRS Misuse Further Notice of Proposed Rule Making; Interoperability Order and Further Notice of Proposed Rule Making; 2006-2007 Rate Order and TRS Rate Oversight Further Notice. Mr. Keithley then responded to questions from members of the Council and the audience.

NECA Update

John Ricker, Director of Universal Service Program Support at NECA, provided an update on FCC orders since the April 2006 meeting that were not covered by Mr. Keithley. Mr. Ricker discussed specifically the certification of SNAP Telecommunications to provide VRS, Declaratory Ruling on Telco Group Inc., a Public Notice issued to providers to submit their complaint logs to the FCC, the certification of Healinc Telecom, LLC and GoAmerica to provide VRS, Order allowing substitution of a VRS interpreter, Memorandum of Opinion and Order Final VRS rate for the 2003-2004 Funding year, Equipment providers to update contact information with the FCC and lastly an Order on captioned telephone service and requirements.

NECA Staff Reports

Ms. Jill Cardoso, Manager-TRS Operations, provided an update on the Fund Status and Projection Report as of July 31, 2006. The current fund balance is \$153 Million, contributions received during July of about \$69.2 Million, receivables of \$6.8 Million and provider payments of \$35.4 Million for June 2006 minutes. All investments are in US Treasury bills as directed by the FCC. The names of the providers by service type were provided. Mr. Ricker then responded to questions from the members of the Council and the audience.

Old Business/New Business

The Council adopted a motion to send two letters to the FCC asking them to resolve certain issues related to TRS that have been pending for more than 18 months. including the role and composition of the Advisory Council itself at the April meeting. The FCC acted on interoperability and therefore the first letter was no longer necessary. The second letter asked the FCC to address a number of open issues including the development of rates and the council's role in the process. A letter was drafted and submitted to the council. A number of significant changes were proposed by some council members, but in the interim, the FCC issued the July 20'' Further Notice of Proposed Rule Making which encompassed these topics and therefore the letter was not sent.

The Council discussed the MARS plan and the FCC Further Notice of Proposed Rulemaking released July 20, 2006 and how the council could respond to this notice. The council asked Ms. Dixie Ziegler to explain the MARS plan in more detail. A committee was formed to draft a response to the Further Notice. The council decided the committee should address the topics and formulate initial comments on the role of the council, TRS rate making methodology, the contribution factor and contributors.

Reconvene after Lunch

Paul Ludwick, Council Vice-Chair, re-convened the meeting at 1:00 pm. Warren Barnett, Council Chair, had to leave early due to a prior engagement.

New Business continued

Council members Sheila Conlon-Mentkowski, Ed Bosson, Dixie Ziegler, Lowell Johnson, Gail Sanchez and Rebecca Ladew volunteered to participate on the aforementioned comment drafting committee.

Audience Comments

Comments and questions from the audience included VRS rate development methodology, disclosure of the costs in the TRS rate making process, and the potential for states having to ultimately pay for VRS and IP intrastate costs.

Next Meeting

The next council meeting will be held the last week of March 2007 at the Omni Shoreham Hotel in Washington, DC.

Adjourn

The meeting was adjourned at approximately 2:15 p.m.

Respectfully submitted,
Clayton Bowen
Secretary

By Jill Cardoso, NECA

Warren Barnett, Chair
Ed Bosson
Dr. Bob Segalman
(alternate for Rebecca Ladew)

Clayton Bowen, Sect'y
Larry Brick
Sheila Conlon-Mentkowski
Paul Ludwick, Vice-Chair

Gail Sanchez
Lowell Johnson
Dixie Ziegler



**TELECOMMUNICATIONS RELAY
SERVICES FUND**

Financial Statements

September 30, 2006 and 2005

With Independent Auditors' Report

Telecommunications Relay Services Fund
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September 30, 2006 and 2005

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